

By-Laws of the 33rd District Democratic Club

ARTICLE I – NAME

The name of the corporation shall be the Thirty Third Democratic Club, Inc.

ARTICLE II – PURPOSES

The following are the purposes for which this corporation has been formed:

1. to uphold the interests and principles of the Democratic Party;
2. to solicit and support Democratic candidates for office; and
3. to encourage participation in elections.

ARTICLE III – MEMBERSHIP

The members of the corporation shall consist of registered Democrats who have paid their annual dues. Only members who have paid their dues are entitled:

1. to vote in this corporation; and
2. to hold office in this corporation.

ARTICLE IV – DUES

An annual dues fee shall be as determined by the Board of Directors of the corporation.

1. Dues will be payable once a year, in January, for the corporation's fiscal year which begins January 1 and ends the following December 31.
2. Dues will be waived for elected Democratic office holders who reside in the 33rd District of Maryland.

ARTICLE V – OFFICERS

The officers of this corporation shall be President, Vice President, Secretary, and Treasurer. The duties of the officers shall be as follows:

1. The President shall:
 - a. Preside at all meetings of the members and Board of Directors;
 - b. Serve as an ex-officio member of all committees except the Nominating Committee;
 - c. See that all books, reports, and certificates, as required, are properly kept and filed; and
 - d. Perform other duties as requested by the Board of Directors.
2. The Vice President shall:
 - a. Assume the duties of the President in the President's absence;
 - b. Assume the duties of the President should the President leave office before the expiration of his/or her term; and
 - c. Assist the President.
3. The Secretary shall:
 - a. Keep the minutes of the meetings of the members and the Board of Directors;
 - b. Be responsible for the correspondence of the corporation;
 - c. Preserve all important documents; and
 - d. Distribute all meeting notices no later than 10 days prior to the meeting.
4. The Treasurer shall:
 - a. Collect dues and have the care and custody of all monies of the corporation;
 - b. Disburse funds of the corporation as directed by the Board of Directors;
 - c. Maintain a detailed account of receipts and disbursements and render a financial report at the end of the fiscal year or upon the request of the President or Board of Directors; and
 - d. Submit required reports to Federal and State authorities including financial and tax forms.

ARTICLE VI – BOARD OF DIRECTORS

1. The Board of Directors shall consist of:
 - a. The four (4) officers:
 - i. President, who shall be chairperson;
 - ii. Vice-President;
 - iii. Secretary;
 - iv. Treasurer;
 - b. The Immediate Past President; and
 - c. Four (4) other directors.
2. All members of the Board of Directors shall be members of the Corporation.
3. The Board of Directors shall:
 - a. Control and manage the affairs and business of the corporation;
 - b. Be empowered to act on important matters requiring immediate action;
 - c. Act in the name of the corporation only when it shall have been properly convened after due notice of such meeting to all Directors;
 - d. Appoint standing committee chairpersons; and
 - e. Meet at least three (3) times a year, at the call of the President or 2/3 of the members of the Board of Directors. A quorum shall consist of five (5) members.

ARTICLE VII – TERMS, ELECTIONS, NOMINATIONS, VACANCIES

1. Terms/Elections:
 - a. The terms of Officers and Directors shall be for one (1) year with elections at the Annual Meeting
2. Nominations:
 - a. The Board of Directors shall appoint a Nominating Committee of three (3) members which shall submit the name of the candidates no later than the month before the Annual Meeting. The nominees names shall be submitted in the notice of the Annual Meeting. Nominations may also be made from the floor.
3. Vacancies and Removal from Office:
 - a. A vacancy of the office of the President shall be filled by the Vice President. Other vacancies shall be filled by the Board of Directors. Any officer or Director may be removed by a 2/3 vote of the Board of Directors.

ARTICLE VIII – MEETINGS

1. Regular meetings shall be held at least six (6) times a year for the purpose of the transaction of business, education of the members, and the promotion of the objectives of the corporation.
2. The dates, times and location of meetings shall be decided by the Board of Directors.
3. An annual meeting shall be held in February for the purpose of the election of officers, directors and to receive reports from members of the Board of Directors, committees, and other business.
4. A quorum for the transaction of business shall consist of twenty five (25) % of the members in good standing.

ARTICLE IX – COMMITTEES

Committees shall consist of the following standing committees and additional ad hoc committees which the President or the Board of Directors deems advisable to create:

1. Finance Committee which shall be responsible for the financial affairs of the corporation.
2. Membership Committee which shall be responsible for recruitment, enrollment, and maintenance of the membership list. A list of attendees at all meetings shall be maintained.
3. Public Relations which shall be responsible for the planning and supervision of public relations of the corporation, and of meeting notification to the press.
4. Program, which shall be responsible for the planning the programs of the members meetings.

ARTICLE X – ENDORSEMENTS OF POLITICAL CANDIDATES

Members are encouraged to work and campaign for any and all Democratic candidates in general and primary elections.

1. The corporation, with the approval of the membership, may support candidates for public office of the Democratic Party in the General Election.
2. The corporation will not endorse candidates in the Democratic Primary, unless there is only one Democratic candidate for a position.

ARTICLE XI – RULES OF ORDER

Meetings of the corporation and the Board of Directors shall be governed by the Rules of Order, as contained in "Robert's Rules of Order – Newly Revised", when not inconsistent with the By-Laws.

ARTICLE XII – AMENDMENTS

The By-Laws may be amended, revised, or repealed by a 2/3 vote of no less than 50 (fifty) % of the members present at a meeting provided the proposals have been presented in the meeting notice prior to the consideration.

DATES:

1. Original incorporation: February 10, 1983.
2. Revised: January 17, 2002.